

Minutes APPROVED as corrected. 5. B. iv. Corrected to read motion seconded by Supervisor Ruth.

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, May 21, 2018

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, May 21, 2018 at the Township Offices.

1. **Call to Order** -7:31 p.m.
2. **Roll Call** – Board Present: Trustee: Cooper, Cratty, and Ziller; Supervisor Ruth; Road Commissioner Poznanski; Assessor Zielinski, Clerk Watson. Trustee Welch absent.
3. **Pledge of Allegiance** was said at the Budget Hearing and not repeated.
4. **Approval of Agenda**
A motion was made by Supervisor Ruth, 2nd by Trustee Ziller, to approve the Agenda as corrected (date corrected to reflect April 16, 2018). Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. A motion was made by Trustee Cooper, 2nd by Trustee Supervisor Ruth to approve the April 16, 2018 with the meeting date of corrected. Roll call vote taken, all ayes noted, motion carried.
 - B During the audit of unpaid bills/Warrant check list, the following PO's were added:
 - i. Supervisor Ruth added a PO 3075, American Community Bank safe deposit box fee of \$75. A discussion ensued as to why such charge existed. It was decided that the PO will be paid, but Supervisor Ruth will ask to have the fee waived.
 - ii. Assessor Zielinski added Comcast PO 20386, Line Item 1752 in the amount of \$291.41,
 - iii. Assessor Zielinski adding Lodging for employee training, 2 nights, Card Member Services, PO 20750, Line Item 1760 in the amount of \$250.00.
 - iv. A motion was made by Trustee Cratty, 2nd by Supervisor Ruth to approve the unpaid bills/Warrant check detail for the Town Fund. Roll call vote taken, Trustee Cratty-Yes; Supervisor Ruth-Yes; Trustee Cooper-Yes, Trustee Ziller-No. Motion carried.
 - C. A motion was made by Trustee Ziller, 2nd by Trustee Cooper to approve the unpaid bills/Warrant check detail for the Road District. Roll call vote taken, all ayes noted, motion carried.
6. **Public Comment- NONE**

7. Response to Public Comment - NONE

8. Executive Session - NONE

9. Discussion and potential action of items as discussed during Executive Session - NONE

10. Old Business - NONE

11. New Business -

- A. Prevailing Wage Town Fund. A motion was made by Supervisor Ruth, 2nd by Trustee Cratty to approve Ordinance Adopting Prevailing Wage Rates, Ordinance No 20180521-01, in the Township of Grafton Township, McHenry County, Illinois. Roll call vote taken: Supervisor Ruth-Yes, Trustee Cratty-Yes, Trustee Cooper-Yes, Trustee Ziller-No. Motion Carried.
- B. Prevailing Wage Road and Bridge. A motion was made by Trustee Cratty, 2nd by Trustee Cooper to approve Ordinance Adopting Prevailing Wage Rates, Ordinance No 20180521-02, in the Road District of Grafton Township, McHenry County, Illinois. Roll call vote taken: Trustee Cratty-Yes; Trustee Cooper-Yes, Trustee Ziller-No, Supervisor Ruth-Yes. Motion carried.
- C. Supervisor Ruth presented his recommendations to have the entire office rewired, pulling all offices together with approximate \$3,000 annual savings with more data. A motion was made by Trustee Ziller, 2nd by Trustee Cratty to hire the firm "Cutting Edge" to rewire the office and phone lines for a cost of Ten Thousand One Hundred Seventeen Dollars (\$10,117.00). A roll call vote taken, all ayes noted, motion carried.

12. Committee and Officers Reports

A. SUPERVISOR REPORT

- i. Updated Board on roof repairs by Carmichael Construction
- ii. Old documents slated for disposal have been shredded by Supervisor's Office staff

B. FACILITY UPDATE

Trustee Cooper asked Road Commissioner if broken glass/area by recycling area could be clean up, to which Road Commissioner Posnanski agreed to clean up the area

C. TRUSTEE REPORT

Discussions ensued between Trustee Cratty, the Board, and Assessor Zielinski regarding if he had applied for a position with Marengo Township; if he had, why did he not inform the Board of his decision; if the Assessment books had been turned in to the County early this year and how did it happen so quickly.

By request of Trustee Cratty, the following information been added to these minutes: Assessor Zielinski's responded that he replied that he had applied to Marengo Township for a Contract position, and he had turned in the assessment for 2018 to the County. Because his office has instituted a number of quality control check lists, they

had done their due diligence, and there were no changes in the assessments, they were able to turn in the books early.

Trustee Cratty asked that it be noted in the records that he asked Assessor Zielinski "since this will be a non-quadrennial year, there have been no changes to this years' tax assessment?" to which Assessor Ziekinski responded "correct".

D. ASSESSOR'S REPORT - None

E. ROAD DISTRICT REPORT

- i. Grafton Food Drive was less successful than in year's past, collecting 6-7 carts of food for the Pantry.
- ii. Regarding the requests of Tom Latos for Foster Road speed, the County is looking at the speed studies done. If the County does nothing, the Township can do nothing to reduce the speed.

F. CLERK REPORT

A short report was given regarding information collected on a Township recycling event. A discussed ensued if this was something that should be continued, and the Board decided that they would be interested in more information. Clerk Watson will continue to compile information to present.

13. ADJOURNMENT

Being no further business, a motion was made by Trustee Ziller, 2nd by Supervisor Ruth to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. Meeting adjourned @ 8:24 p.m.

Respectfully submitted,
Kathleen M. Watson
Grafton Township Clerk